

M. E. S. ABASAHEB GARWARE COLLEGE, PUNE - 4.

(Only for Junior College Students)

N^o

Date : / / 20

Stream : Arts / Science

Stream : Arts / Science

Std. XIth : Roll No. : _____

Std. XIIth : Roll No. : _____

Academic Year : _____

Academic Year : _____

To,
The Principal,
Abasaheb Garware College, Pune 411004.

Sub. : Application for College Leaving Certificate
[Copy of School Leaving Certificate (10th Std.) is necessary]

Sir,

I, the undersigned, apply for a certificate, mentioned above, for the following reason.

Reason : _____

I am submitting attested Xerox copies of the necessary documents.

1) Full Name : _____

Sumame

. Name

Father's Name

2) Std. XI : Passed / Failed in the year : _____ *(Copy of marklist is necessary)

3) Std. XII : Passed / Failed in the year : _____ March / Oct 20 _____ *(Copy of marklist is necessary)

4) Date of Birth : _____

5) Std. XI passed in first / second attempt. Class obtained : _____ % of Marks : _____

6) Std. XII passed in first / second attempt. Class obtained : _____ % of Marks : _____

I am aware that the certificate for which I have applied, will be issued to me after three working days.

Thanking you,

Yours faithfully,

Student's Contact No. (if any) _____

Student's Signature _____

Address : _____

Note : 1) Application should be submitted well in advance.

2) Student must produce his / her Identity Card, with application.

3) The following 'NO DUES' Certificates are necessary, while applying for Junior College Certificate.

Library

Physics Dept.

Chemistry Dept.

Biology Dept.

Accounts Section

Seen the attached documents.

Clerk

Vice-Principal

ACKNOWLEDGEMENT

N^o

RECEIVED application for L. C. from Shri./Miss _____

Class _____ Division _____ Roll No. _____

Please bring this slip while taking Certificate after days.

Date : / / 20

Sign. of Issuing Clerk