



MAHARASHTRA EDUCATION SOCIETY'S
(SINCE 1860)

ABASAHEB GARWARE COLLEGE

Karve Road, Deccan Gymkhana, Pune - 411004, Maharashtra, India | Ph.: 020-41038200
E-mail: abasahebgarwarecollege@gmail.com | www.garwarecollege.mespune.in



Prof. (Dr.) P. B. Buchade
M.Sc., M.Phil., Ph. D.
Principal

- NAAC Re-Accredited 'A' Grade
- Best College Award - Savitribai Phule Pune University
- Best Student Development Board Award - Savitribai Phule Pune University

- I.D. No.: PU/PN/A.S./009 (1945)
- JR. COLLEGE CODE: 11.003
- AISHE CODE : C-41477

Ref. No. :

Date :

IQAC Meeting

Date: 10th and 12th December 2019

Venue: AV hall


Time: 2.45 to 5.15 pm

Agenda:

- 1 Confirmation of minutes held on 30th July 2019
- 2 Approval of AQAR 2018-19
- 3 To review progress of SSR
- 4 Any other item with the permission of chair


Dr. P D Sonawane
IQAC Coordinator
IQAC
Co-ordinator




Prof. (Dr.) P B Buchade
Principal
MES. Abasaheb Garware College
Pune-4.



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Minutes of IQAC Meeting Date: 10th and 12th December 2019

Information

In the beginning, Principal, Dr. P B Buchade welcomed everyone and informed about agenda of meeting. Special invitees were Mr. Anand Bhishikar, member of Governing council, MES and Mr. Gondhali, alumni representative.

The Principal read the action plan undertaken which is as follows:

- Initiation of Thursday meeting for discussions on SSR writing and timely reviewing of SSR progress
- He informed that recently college has received sanction letter for financial support for organising one national level conference by English department and one state level workshop by library science department.

The Principal requested, IQAC Co-ordinator, Dr. P D Sonawane to read minutes of IQAC core committee meeting held on 30th July 2019.

Point No. 1. Regarding the confirmation of minutes of earlier meeting

Dr. P D Sonawane, IQAC Coordinator read the Minutes of meeting held on 30th July 2019 and were confirmed by all members.

Dr. P D Sonawane also informed invitees specifying rooms for alumni and placement cell and also requested for fulfilling the requirement of 1 computer for the same. In-charges for alumni and placements cells also have been identified.

Point No. 2. Regarding Approval of AQAR 2018-19

Dr. P D Sonawane then requested Dr. Khairnar to present AQAR for the academic year 2018-19.

Point wise discussion of the AQAR was carried out.

Part A of AQAR was general information regarding college and financial status.

Resolution: Following points were resolved

- Academic calendar for the year 18-19 to be uploaded on college website
- Minutes of meetings of IQAC meetings to be uploaded on college website
- Programs to be included under significant contribution by IQAC
- It was suggested by IQAC that Point no 12 and 13 should be revised, points related to IQAC contribution and their outcomes
- Dr. Sonawane requested to provide a separate hard-disc for storing NAAC related data.
- Dr. Shede along with Dr. Niranjana Patil should design a feedback form from students related to curricular aspects.
- Student satisfaction survey is to be conducted for the academic year 2018-19.
- Regarding incubation centre, view of Dr. Ankur Patwardhan should be taken into consideration.



Meeting was adjourned and it was decided that it will be resumed on Thursday 12th December 2019 at 12 noon.

Meeting was resumed on 12th December 2019 at 12 noon in AV hall.

Dr. Sonawane welcomed all members and requested Dr. Khairnar to continue his presentation of AQAR 2018-19.

- i. It was resolved by principal that all activities of NSS including yearly camps, *Nirmal Wari* and *Swaccha Bharat Abhiyan* should be included along with NCC activities.
- j. Procedures and policies for maintaining and utilizing physical and other facilities be finalized and uploaded on website
- k. Student progression should be represented in details.
- l. Only registered students should be included in AQAR. The data for the same can be made available by Ghayal madam.
- m. Overall criterion VI should be reviewed and revised wherever necessary.
- n. Best practices for college are to be shortlisted.
- o. Few areas like working with community, newly added short term courses etc. can be considered as institutional distinctness
- p. In writing Future plans of colleges, suggestions from all departments should be taken into consideration.
- q. Finally it was resolved that all criteria incharges should help Dr. Khairnar and Dr. Ade in collecting remaining information and writing AQAR.

Deadline for the same was decided as 14th December 2019.

Dr. Khairnar has to present highlights of AQAR 2018-19 in CDC meeting to be held on 18th December 2019.

Complete final draft of AQAR should be given to Dr. Pungaliya for checking English/grammar.

AQAR should be uploaded before 30th December 2019.

IQAC gave permission for submission of AQAR 2018-19 after suggested revisions and corrections.

It was decided to hold a separate meeting for the discussion of SSR

The meeting was concluded with the vote of thanks by Dr. Sonawane



Dr. P D Sonawane
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Action Taken Report of IQAC Meeting 10th and 12th December 2020

Resolutions	Action Taken Report
Academic calendar for the year 18-19 to be uploaded on college website	Academic Calendar Uploaded
Minutes of meetings of IQAC meetings to be uploaded on college website	Minutes and Action Taken Report uploaded
Programs to be included under significant contribution by IQAC	NIRF Participation, Organisation of Workshop/Conferences and in-house publication of research journal added
Point no 12 and 13 in the AQAR (points related to IQAC contribution and their outcomes) should be revised,	The points were revised as given: To conduct AAA, Green and Energy Audit, to switch from Manual to Online mode of Feedback system and to organize National and International conference was added to the AQAR. Accordingly in the current AY we have conducted green audit, AAA audit was proposed to be held in March 2020, but due to Covid-19, situation could not complete, and in due course of time it will be done. A national conference and a workshop was organised by English department and Library and Information Science department respectively
Dr. Sonawane requested to provide a separate hard-disc for storing NAAC related data.	The request has been fulfilled
Dr. Shede along with Dr. Nirnanjan Patil should design a feedback form from students related to curricular aspects.	The feedback is ready to be active on website




Student satisfaction survey is to be conducted for the academic year 2018-19.	SSS data sample survey done for the students of AY 2019-20
Regarding incubation centre, view of Dr. Ankur Patwardhan should be taken into consideration.	Due to Covid-19 pandemic situation no progress was done, it will be done on priority basis.
It was resolved by principal that all activities of NSS including yearly camps, <i>Nirmal Wari</i> and <i>Swaccha Bharat Abhiyan</i> should be included along with NCC activities.	As per the suggestions of Principal all extension activities were included
Procedures and policies for maintaining and utilizing physical and other facilities be finalized and uploaded on website	Procedures and policies for maintaining and utilizing physical and other facilities uploaded
Student progression should be represented in details.	Corresponding data was collected and added
Only registered students should be included in AQAR. The data for the same can be made available by Ghayal madam.	Data was collected from Ghayal madam and same was included
Overall criterion VI should be reviewed and revised wherever necessary.	All committees are included writing completed and added. All the necessary details were revised and added
Best practices for college are to be shortlisted.	Ek Mooth Dhanya Prakalp was shortlisted as Best practice and added.



Few areas like working with community, newly added short term courses etc. can be considered as institutional distinctness	Suggestions given by Dr, Agashe madam were consolidated and added
In writing Future plans of colleges, suggestions from all departments should be taken into consideration.	After the discussion with all, Induction M.Sc. Mathematics course was added, organization of National Conferences and to augment the physical infrastructure was added.
Dr. Khairnaar has to present highlights of AQAR 2018-19 in CDC meeting to be held on 18 th December 2019.	The AQAR was made ready in due deadline and was presented in CDC meeting
Complete final draft of AQAR should be given to Dr. Pungaliya for checking English/grammar.	The AQAR was given to Pungliya sir and he was very kind to check it thoroughly and the suggestions made by him were incorporated.
IQAC gave permission for submission of AQAR 2018-19 after suggested revisions and corrections.	Since our Date of Accreditation was 28 th March, the window for submission of AQAR was opened in the month of March and it was submitted successfully.


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