



MAHARASHTRA EDUCATION SOCIETY'S  
(SINCE 1860)

# ABASAHEB GARWARE COLLEGE

Karve Road, Deccan Gymkhana, Pune - 411004, Maharashtra, India | Ph.: 020-41038200  
E-mail: abasahebgarwarecollege@gmail.com | www.garwarecollege.mespune.in



**Prof. (Dr.) P. B. Buchade**  
M.Sc., M.Phil., Ph. D.  
**Principal**

- NAAC Re-Accredited 'A' Grade
- Best College Award - Savitribai Phule Pune University
- Best Student Development Board Award - Savitribai Phule Pune University

- I.D. No.: PU/PN/A.S./009 (1945)
- JR. COLLEGE CODE: 11.003
- AISHE CODE : C-41477

Ref. No. :

Date :

## IQAC Meeting

Date: 11 October 2019

Venue: AV HALL

Time: 11.00 am to 1.30 pm


### Agenda:

1. To Confirm the minutes of previous meeting
2. Review of SSR work preparation and submission
3. Setting deadlines for AQAR of AY 2018-19
4. Compliance of Exit committee report of 3<sup>rd</sup> cycle
5. Any other item with the permission of chair

  
Dr. P D Sonawane  
IQAC Coordinator

**IQAC**  
**Co-ordinator**



  
Prof. (Dr.) P B Buchade  
Principal  
**MES. Abasaheb Garware College**  
Pune-4.



MAHARASHTRA EDUCATION SOCIETY'S  
(SINCE 1860)

# ABASAHEB GARWARE COLLEGE

Karve Road, Deccan Gymkhana, Pune - 411004, Maharashtra, India | Ph.: 020-41038200  
E-mail: abasahebgarwarecollege@gmail.com | www.garwarecollege.mespune.in



**Prof. (Dr.) P. B. Buchade**  
M.Sc., M.Phil., Ph. D.  
**Principal**

- NAAC Re-Accredited 'A' Grade
- Best College Award - Savitribai Phule Pune University
- Best Student Development Board Award - Savitribai Phule Pune University

- I.D. No.: PU/PN/A.S./009 (1945)
- JR. COLLEGE CODE: 11.003
- AISHE CODE : C-41477

Ref. No. :

Date :

## Minutes of IQAC Meeting

**Day and Date: Friday, 11/10/2019**

**Time: 11.00 a.m.**

### Information:

The Principal of the college welcomed all the members for this meeting and requested IQAC Coordinator to proceed with the meeting as per the agenda.

Dr. P D Sonawane, IQAC Coordinator, read the agenda of the meeting and point wise discussion took place as follows:

**Point No. 1.** Regarding the confirmation of minutes of previous meeting held on 16<sup>th</sup> September 2019. Confirm Minutes of previous meeting

Dr. P D Sonawane, IQAC Coordinator read the minutes of previous meeting held on 16<sup>th</sup> September 2019 and it consisted of following important points:

1. Briefing about previous meeting to Mr. Gondhali, Alumini Representative and Dr. A. P. Kulkarni about AQAR, SSR presentations and Extended committees for SSR as per criterion.
2. Presentation on NIRF by Dr. Supriya Patil
3. Presentation of criterion 7 by Dr. Agashe
4. Cultural and sports events to be organized in next semester for Divyangan under the guidance of Mr. Motegaonkar and Mr. Bankar
5. Audio Notice board: not repaired
6. Taking website: Dr. Anjali Sardesai, IQAC co-ordinator, Modern College will be invited for delivering lecture on it
7. Dr. Ade and Dr. Khairnar were adviced to submit AQAR as early as possible
8. Minutes of IQAC meeting conducted on 31<sup>st</sup> July 2018 are yet to be confirmed

**The minutes were Confirmed by all IQAC members**



**Point No. 2 : Regarding Review of work of SSR done till date:**

Dr. P D Sonawane asked all the 7 criteria in-charges to present the review of the SSR work done till date and criteria wise discussion took place as given below

Criterion	Incharge	Work done
I Curricular Aspects (100marks)	Dr. Prafulla Shede	<ul style="list-style-type: none"><li>• Suggested to form BOS for short term courses</li><li>• Mr. Gondhali suggested one expert from outside</li><li>• Short terms courses suggested:</li><li>• Business ethics, Gender studies, life skills, computer skills, creative writing and communication skills</li><li>• Initiatives from Placement cell are necessary for internships</li></ul>
II <ul style="list-style-type: none"><li>• Teaching, Learning and Evaluation (350 marks)</li><li>• NIRF</li><li>• SSS</li></ul>	Dr. Supriya Patil	Tasks completed: <ul style="list-style-type: none"><li>• Explained about SSR writing of metric 2.1 and 2.2</li><li>• Collection of data from vriddhi</li><li>• Student satisfaction survey data collected</li><li>• NIRF presentation</li></ul> Suggestions: <ul style="list-style-type: none"><li>• Proactive step towards improvement in NIRF score for criterion V(Perception) by providing weblink of feedback from public, academicians and researchers</li><li>• Preparation of google forms for the same</li><li>• Plan to implement SSS: Communication to all students and validation of email id and mobile Creating awareness about SSS amongst students through interactive session in assembly hall (separate for arts and science)</li></ul>
III Research, Innovation and extension activities	Dr. R. S. Suryawanshi	Suggestions: <ul style="list-style-type: none"><li>• Focussed discussion is required</li><li>• Data upto last year not available with him</li><li>• Need of MOU and interdisciplinary activities</li></ul> A.P. Kulkarni informed about new policy



		of university. A. More focus on teaching learning B. Funds for research should be generated at college level
IV Infrastructure and learning resources	Dr. Suniti Pathak	Suggestions: Formation of infrastructure committee Task completed: On line feedback forms using google forms for pg students
V Student Progression	Dr. Sujata Kasabe	Suggestions <ul style="list-style-type: none"> <li>• Scholarships to be given by institution</li> <li>• Workshop on career counseling is planned</li> <li>• Remedial coaching</li> <li>• Bridge courses</li> </ul>
VII Governance and leadership	Dr. Ankur Patwardhan	Task completed Discussed about metrics 6.1
VIII Innovation and Best Practices	Dr. Aparna Agashe	Task completed Presented about 7.1,7.2 Suggestions <ol style="list-style-type: none"> <li>1. Institutional values: Should be displayed on website and prospectus</li> <li>2. Best Practices</li> <li>3. Inclusion of human values Planning Programme on human values by Staff academy</li> </ol>

**Point No. 3. Regarding Setting of deadlines for AQAR and SSR**

Following resolutions were made:

- Date for SSR ready to upload: October 2020
- AQAR of AY-2018-19: ready to upload by 22<sup>nd</sup> October 2019
- To be sent to MES for the Approval: within 3 days after correction or suggestion by IQAC
- Final AQAR submission: December 2019

**Point No. 4. Regarding Compliance of Exit Committee Report of the 3<sup>rd</sup> cycle:**

Dr. P D Sonawane read out for all the report as follows



Points in exit report

**I. The college needs to move towards autonomous status from UGC**

**Resolution:**

- Dr. A. P. Kulkarni suggested proposing cluster university to be formed of GCC, AGC, IMCC and Night College. This is as per new University policy. He also informed about the GCC acquiring autonomy.
- Principal Dr. P. B. Buchade informed members about the considerable move of society's approach towards autonomy
- He also suggested members to analyze advantages and limitations of adopting autonomy by allotting core committee members to do respective tasks and present them in next IQAC meeting.

**II. To start PG programmes for subjects like travel and tourism, graphic and animation**

**Resolution:**

Certificate Course in Travel and Tourism: Already started

**III. Job oriented courses like food science, dietetics, graphics and animation need to be introduced**

**Resolution:**

This point was kept pending

**IV. Efforts to be made to introduce soft skill development, communication English and language lab**

**Resolution:**

- To initiate more Soft skill development program
- Communicative English course conducted for office staff but need to be conducted for students
- Language laboratory should be used for the above.

**V. Placement cell need to be strengthened**

**Resolution: The following resolutions were made**

- Dr Sonawane suggested to have separate place for cell
- Principal suggested to increase awareness amongst PG and UG students about placement. Separate PG student Placement ratio should be calculated for better score.



**VI. For curricular and co-curricular activities the present space need to be augmented**

**Resolution:** It was resolved to have augmentation in infrastructure and suggestions to be given to the GB of MES regarding the same.

**VII. Alumni interaction**

**Resolution:** It was resolved that the Alumni registration will continue to happen at MES Level.

- Mr. Gondhali suggested to have separate space for alumini cell
- Principal suggested to have alumini meet at departmental level

**VIII. More teachers should be encouraged to obtain Ph. D. degree**

**Resolution:**

Dr. A. P. Kulkarni suggested comparing number of Ph. D.s from Previous NAAC cycle with present number of Ph. D. teachers also to encourage new teachers to enroll for Ph. D course.

**IX. Centralized media centre:**

**Resolution:**Kept Pending to be discussed in next meeting

**X. Long term perspective plan for next 10 years**

**Resolution:**Dr. A. P. Kulkarni suggested to form committee of 2 to 3 members with retired and fresh teachers as recommend by Principal

It is decided to conduct next IQAC meeting in November

Dr. P. D. Sonawane concluded the meeting and delivered vote of thanks to all IQAC members

  
(Dr. P. D. Sonawane)

IQAC Co-ordinator  
**IQAC**  
Co-ordinator

  
(Prof. P. B. Buchade)

Principal  
**MES. Abasaheb Garware College**  
Pune-4.





**Prof. (Dr.) P. B. Buchade**  
M.Sc., M.Phil., Ph. D.  
**Principal**

- NAAC Re-Accredited 'A' Grade
- Best College Award - Savitribai Phule Pune University
- Best Student Development Board Award - Savitribai Phule Pune University

- I.D. No.: PU/PN/A.S./009 (1945)
- JR. COLLEGE CODE: 11.003
- AISHE CODE : C-41477

Ref. No. :

Date :

**Action Taken Report of IQAC Meeting: Date: 11 October 2019**

**Point No. 2:** The suggestions and inputs from the members have been incorporated by the Criterion in-charges in their respective criteria's of SSR

**Point No. 3:** The AQAR has been completed within time approved by CDC, MES and finally uploaded. The first rough draft of SSR was made ready in September 2020.

**Point No. 4. Regarding Compliance of Exit Committee Report of the 3<sup>rd</sup> cycle:**

Points in exit report

**XI. The college needs to move towards autonomous status from UGC**

**Action Taken Report:**

- A committee to analyze advantages and limitations of adopting autonomy was formed and they have presented their findings to the Principal.
- The decision to move towards autonomy was taken and have applied for the same to UGC in August 2020.

**XII. To start PG programmes for subjects like travel and tourism, graphic and animation**

**Action Taken Report:**

Since the certificate course already existed the members suggested to continue with the same and to take extra efforts to add more students to it.

**XIII. Job oriented courses like food science, dietetics, graphics and animation need to be introduced**

**Action Taken Report:**

This point was kept pending so no specific action has been initiated with this regard

**XIV. Efforts to be made to introduce soft skill development, communication English and language lab**

**Action Taken Report**

- Communicative English course has been initiated for the office staff but need to be conducted for students also and use of Language laboratory for this is will be adopted.



**XV. Placement cell need to be strengthened**

**Action Taken Report:**

A separate place for placement cell has been created and the placement should be conducted using this place and all the records be maintained there by the placement officer.

**XVI. For curricular and co-curricular activities the present space need to be augmented**

**Action Taken Report:**

- Augmentation of Construction on circular building has been completed
- Construction of Platinum Jubilee year building is in progress

**XVII. Alumni interaction**

**Action Taken Report:**

- A separate space for alumni cell is allotted and a google form for alumni registration is floated on the website
- Several departments have conducted alumni meet at departmental level

**XVIII. More teachers should be encouraged to obtain Ph. D. degree**

**Action Taken Report:**

The teachers were encouraged to take admissions to Ph. D course and 5 teachers who have already enrolled have obtained Ph.D Degree

**XIX. Centralized media centre:**

**Action Taken Report:**

Since there was no discussion on this it was kept pending,


**XX. Long term perspective plan for next 10 years**

The Principal have suggested that instead of forming a committee all the criteria in-charges should write themselves briefly about the long-term plan as they are now aware of all the things and accordingly Dr. Priyanjali Dixit have been made the coordinator of this activity and she have actively involved all the criteria in-charges for the same.

  
Dr. P D Sonawane  
IQAC Coordinator

**IQAC**  
**Co-ordinator**



  
Prof. (Dr.) P B Buchade  
Principal

**MES. Abasaheb Garware College**  
**Pune-4.**