



Maharashtra Education Society's

ABASAHEB GARWARE COLLEGE

Karve Road, Pune - 411 004. (INDIA)

● Best College Award - Pune University ● NAAC Reaccredited 'A' Grade ●



Dr. Muktaja V. Mathakari
M.A. LL.B., Ph. D.
PRINCIPAL

I.D. No. PU/PN/A.S./009 (1945) / JR. COLLEGE CODE NO. 11.003
Tel.: 41038200 / 41038207 Fax : 41038233
E-mail : agccomp@eth.net ● Website : mesgarwarecollege.org

Ref. No.:

Date :

Date: 03.09.2018

MINUTES OF IQAC

The meeting of IQAC held on Monday, September 03, 2018 has discussed and decided the following points by all the members.

1. The Principal presented the activities done in AY 2017-18.
2. New IQAC coordinator and members were introduced by the Principal.
3. It has been decided to distribute Criteria-wise work to the IQAC members.
4. One member from each department has been linked to IQAC for providing the necessary information of their respective department.
5. It has been decided that office should provide 3 new computers along with scanner come printer in IQAC room.

Following members were present for the meeting

1. Dr. P.B. Buchade
2. Dr. R.S. Suryawanshi
3. Dr. Aparna Agashe
4. Dr. Sujata Kasabe
5. Dr. Suneeti Pathak
6. Dr. Supriya Patil
7. Dr. N.D. Ade
8. Dr. A.N. Kate
9. Ms. Rasika Deshmukh
10. Ms. Medhavi Tadwalkar
11. Mr. K. J. Sable

(Dr. S.M. Rathod)
Coordinator

Coordinator
IQAC

(Dr. Muktaja Mathkari)
Principal

Principal
M.E.S. Abasaheb Garware College
Pune-4.




ACTION TAKEN REPORT
IQAC MEETING OF 03/09/2018

The action taken report of the IQAC meeting of 03/09/2018 is as under

1. The Principal presented the activities done in AY 2017-2018
Action Taken: Activities presented
2. New IQAC Coordinator and members were introduced by the Principal
Action Taken: The new IQAC Coordinator Dr.S.M.Rathod took charge and initiated the activities of the IQAC for the year
3. It has been decided to distribute criteria wise work to the IQAC members
Action Taken: Criteria wise work distribution was made
Criteria I Dr.P.B.Buchade
Criteria II Dr.AparnaAgashe
Criteria III Dr.RajendraSuryawanshi
Criteria IV Ms.ChitraNagarkar
Criteria V Dr.Sujatakasabe
Criteria VI Dr.AnkurPatwardhan
Criteria VII Dr.SupriyaPatil
4. One member from each department has been lined to IQAC for providing the necessary information of their respective department
Action Taken: Following faculty members are lined to IQAC for providing required information of their respective department
Soft copy from Ade Sir
5. It has been decided that office should provide 3 new computers along with scanner come printer in IQAC room
Action Taken: 3 new computers provided along with scanner cum printer in IQAC room.


Dr. S M Rathod
IQAC Coordinator

Coordinator
IQAC


Prof. (Dr.) P B Buchade
Principal

Principal
M.E.S. Abasaheb Garware College
Pune-4.



MES Abasaheb Garware College, Pune

IQAC 2018-19

AQAR 2017-18

Agenda

1. Confirmation of minutes of meeting held on 15th March 2018
 2. Presentation of AQAR 2017-18
 3. Approval from IQAC for the finalizing AQAR
 4. Any other with permission of chair
-

Minutes of Meeting

Date: 31/12/2018


Time: 2.00 p.m.

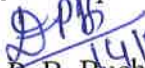
1. **Minutes of meeting for the meeting held on 15/03/2018 are confirmed by all IQAC members.**
 - I. Dr. R. M. Rathod, IQAC co-ordinator introduced the purpose of meeting i.e. finalizing the AQAR 2017-18
 - II. IQAC members and criterion incharges were present for the meeting.
2. **Presentation of AQAR 2017-18**
 - I. Part A of the AQAR was presented and following points were discussed and correction are suggested
 - i. Previous year AQAR submission dates are to be corrected
 - ii. DBT STAR scheme should be mentioned
 - iii. Number of IQAC meetings should be mentioned
 - iv. Significant activities by IQAC
 - v. Plan of action and action taken
 - II. Criterion I: Corrections suggested
 - i. Number programmes in semester and annual pattern should be verified
 - III. Criterion II: suggestion and corrections for following points
 - i. Number of permanent faculty
 - ii. Number of Ph. D.
 - iii. Number faculties attended workshops
 - IV. Criterion III: corrections suggested
 - i. 3.1: initiatives by IQAC for sensitizing research has to reframed
 - ii. Proper documentation for all the minor and major research projects
 - iii. Verification of period of scheme and amount in Rs.
 - iv. Number of DBT star scheme should be corrected
 - v. Documentation evidence of research awards, student awards, Ph. D. guides and their students, NSS and NCC award should be available



- vi. Identification of extension activities listed in AQAR document
- vii. Activities mentioned as extension activities should not be included in social responsibility activities
- V. Criterion IV: corrections suggested
 - i. 4.4: Verification of number of computers
- VI. Criterion V: correction suggested
 - i. 5.1: reframe the contents
 - ii. 5.2: Effort taken by departments: Should be rethought and reframed
 - iii. 5.3: Verify the data of number of students with vridhhi software data
 - iv. Suggestion from Principal: Documentation of all the activities is necessary
- 3. **Approval by IQAC to finalize AQAR:**
 - i. Meeting adjourned at 5.00 pm and it will be continued on 4th January 2019 for discussion of remaining criterion.
- 4. **Any other with permission of chair:**
 - i. Action taken as per the activity of guest lecture held on 15th March 2018
 - ii. Dr. Rathod sent email of presentation by Dr. Bhole to all IQAC members.

Dr. R. M. Rathod, IQAC co ordinator presented vote of thanks to Principal and IQAC members


(Dr. S. M. Rathod)
IQAC co-ordinator


(Dr. P. B. Buchade)
Principal

Coordinator
IQAC



MES Abasaheb Garware College, Pune

IQAC 2018-19

Continued discussion of AQAR 2017-18

Agenda

1. Confirmation of minutes of meeting on 31/12/2018
2. Presentation of remaining criterion in AQAR 2017-18
3. Approval from IQAC to finalize AQAR
4. Any other with permission of chair

Minutes of Meeting

Date: 04/01/2019

Time: 1.00 p.m.

1. **Minutes of meeting held on 31/12/2018 are confirmed by all IQAC members**
2. **continued presentation of remaining criterion in AQAR 2017-18**
Dr. R. M. Rathod, IQAC co-ordinator welcome IQAC members, Principal and AQAR committee members
3. **Approval from IQAC to finalize AQAR**
 - a. IQAC members , criterion incharges and AQAR committee were present for the meeting.
 - b. Continued discussion of remaining part of AQAR 2017-18
 - c. Criterion VI: Answers to all the points in this criterion has to restructured and reconsidered
 - d. Criterion VII:
 - i. 7.1 : NIL answer to this question has to replaced by Student Research Journal activity
 - ii. 7.2: Action taken report should include conferences, seminars and workshops planned at the beginning of the year
 - iii. 7.3: Best practices: Student research journal and Savitribai Phule vatrutva spardha as suggested by Principal
 - e. Plans for next year are listed such as
 - i. Alumini Association
 - ii. Teaching plan
 - iii. Interdisciplinary conferences or workshops
4. **Any other with permission of chair: Principal asked AQAR committee about changes suggested in the meeting on 31st December 2018**
 - a. Cognizance and action plan (as discussed in meeting on 31/12/2018)

Plan of action(decided in meeting on 31 st December 2018)	Action taken
--	--------------



<p>1. Part A of the AQAR was presented and following points were discussed and correction are suggested</p> <ol style="list-style-type: none"> Previous year AQAR submission dates are to be corrected DBT STAR scheme should be mentioned Number of IQAC meetings should be mentioned Significant activities by IQAC Plan of action and action taken 	<p>PART A of AQAR is corrected as per suggestion</p> <ol style="list-style-type: none"> Dates corrected DBT STAR scheme included for 7 subjects Number of IQAC meetings:04 Significant activities of IQAC: National conference State level workshop Plan of action and action taken included
<p>2. Criterion I: Corrections suggested</p> <ol style="list-style-type: none"> Number programmes in semester and annual pattern should be verified <p>3. Criterion II: suggestion and corrections for following points</p> <ol style="list-style-type: none"> Number of permanent faculty Number of Ph. D. Number faculties attended workshops <p>4. Criterion III: corrections suggested</p> <ol style="list-style-type: none"> 3.1: initiatives by IQAC for sensitizing research has to reframed Proper documentation for all the minor and major research projects Verification of period of scheme and amount in Rs. Number of DBT star scheme should be corrected Documentation evidence of research awards, student awards, Ph. D. guides and their students, NSS and NCC award should be available Identification of extension activities listed in AQAR document Activities mentioned as extension activities should not be included in social responsibility activities <p>5. Criterion IV: corrections suggested</p> <ol style="list-style-type: none"> 4.4: Verification of number of 	<p>Criterion I</p> <ol style="list-style-type: none"> Semester Pattern:28 Annual pattern:15 <p>Criterion II:</p> <ol style="list-style-type: none"> Number of permanent faculty:101 Number of Ph. D.:42 Number faculties attended workshops: verified <p>Criterion III:</p> <ol style="list-style-type: none"> 3.1: initiatives by IQAC for sensitizing research has to reframed: Done Proper documentation for all the minor and major research projects : with Respective PI and office Verification of period of scheme and amount in Rs.: Done Number of DBT star scheme should be corrected: changed to 07 Documentation evidence of research awards, student awards, Ph. D. guides and their students, NSS and NCC award should be available:available in respective departments and will be collected soon Identification of extension activities listed in AQAR document: Identified excluding social repositibility activities <p>Criterion IV:</p> <ol style="list-style-type: none"> Total number of computers:397



<p>computers</p> <p>6. Criterion V: correction suggested</p> <p>a. 5.1: reframe the contents</p> <p>b. 5.2: Effort taken by departments: Should be rethought and reframed</p> <p>c. 5.3: Verify the data of number of students with vridhhi software data</p> <p>d. Suggestion from Principal: Documentation of all the activities is necessary</p>	<p>Criterion V</p> <p>a. Contents reframed with help Dr. Agashe madam</p> <p>b. Contents reframed with help Dr. Agashe madam</p> <p>c. Total number of students:</p> <p>d. UG : 2963 PG: 608 Ph. D.: 28 Others: 04</p> <p>e. It is in the process of collection of documents from departments and office</p>
---	--

b. AQAR committee is instructed to do suggested changes in AQAR and submit it to IQAC co-ordinator within 8 days.

- Meeting ended at 4.00 pm with the permission of Principal
- Dr. R. M. Rathod, IQAC co ordinator presented vote of thanks to Principal and IQAC members

(Dr. S. M. Rathod)
IQAC co-ordinator

**Coordinator
IQAC**



(Dr. P. B. Buchade)
Principal

**Principal
M.E.S. Abasaheb Garware College
Pune-4.**

MES Abasaheb Garware College, Pune

IQAC 2018-19

Interaction of NAAC criterion Incharges in IQAC with Dr. B. D. Bhole, expert, IQAC cluster

Agenda

1. Confirmation of previous minutes of meeting held on 04/01/2019
2. Presentation of Dr. B. D. Bhole , expert from IQAC cluster on understanding NAAC
3. Discussion on different points related NAAC
 - a. Introduction of seven NAAC criteria
 - b. Quantitative and Qualitative metrics
 - c. Bench marking and SSS
 - d. Best Practices
4. Interaction of members with expert Dr. B. D. Bhole
5. Any other with permission of chair

Minutes of Meeting

Date: 15/03/2019

Time: 1.30 p.m.

1. Minutes of meeting held on 04/01/2019 are confirmed by all IQAC members
2. Presentation of Dr. B. D. Bhole , expert from IQAC cluster on understanding NAAC
Dr. R. M. Rathod, IQAC co-ordinator introduced Guest speaker Dr. B. D. Bhole, an expert from IQAC cluster and felicitated him.
IQAC members and criterion incharges were present for the meeting.
3. Discussion on different points related NAAC
 - a. Introduction of seven NAAC criteria
 - i. Dr. Bhole presented and discussed on NAAC Revised Accreditation Framework
Following points were discussed
 - ii. Comparison of criterion weightages in old and new NAAC format

7 Criteria; 36 Key Aspects; 200 Indicators; 300 Questions	7 Criteria; 34 Key Indicators; around 130 Metrics (Quantitative & Qualitative)
100% Qualitative Peer Judgment	Only 30% Peer Judgment 70% System Generated Score (DVV)
LOI	IIQA (Detailed and more specific)
No prequalifier	Qualifiers : IIQA Stage; 30% Scoring in all Criteria; DVV deviation ($\leq 10\%$)
Peer Team Visit: 2 to 3 days	Peer Team Visit: Only 1 or 1.5 days
Feedback only as one Key Aspect	Student Satisfaction Survey (50 Weightage)



Off-line submission (Printed Reports)	On-line submission: No printed reports
No differentiation of Key Aspects into Qualitative or Quantitative	Metrics of Key Indicators are either Qualitative (QIM) or Quantitative (QnM)
No choice for opting out of questions	Opting out of metrics up to 50 Weightage allowed (with certain conditions)
No penalties	Penalties for wrong / not validated information.

iii.


- **First Level**
 - Submission of Institutional Information for Quality Assessment (IIQA) similar to the earlier LOI.
 - On acceptance institutes to submit Self-Study Report (SSR). No hard copy to be submitted.
 - **Second Level**
 - Data Validation and Verification (DVV) by verification partners of NAAC of SSR online assessment.
 - Institute securing **30% of quantitative metrics will qualify** for Peer review/assessment. These do not include Student Satisfaction Survey (SSS) which is also done concurrently with DVV.
 - Student Satisfaction Survey (SSS) comprising 10% of total students or 100 whichever is less, of 1st and 2nd year to be conducted concurrent to DVV. This score focus part of overall CGPA onsite visit.
 - **Third Level**
 - **Onsite assessment** by Peer Team (To verify qualitative metrics).
 - **Final:** Generation of result by NAAC
- b. *Quantitative and Qualitative metrics:*
- i. Out of total 121 Metrics
 - 30 – Input based Metrics
 - 53 – Process based Metrics
 - 38 – Output based Metrics
 - ii. Keys of QIF: **2.7** - Student Satisfaction Survey, **3.3** - Innovation Ecosystem
5.4 - Alumni Engagement **7.1** - Institutional Values and Social Responsibilities
 - iii. Priority keys of each criterion(from I to VII) are discussed in detail
 - iv. Analysis of Questions in Student satisfaction Survey
 - v. Effect of score in student satisfaction survey was discussed in detail
- c. *Benchmarking and SSS:*
- i. Commencement of activity(1), conducting the activity(2), results (3) and correction in execution based on feedback from stackholders(4)
 - ii. SSS: Execution procedure is standard and questionnaire available on NAAC website
- d. *Best practices: continuous activities beneficial for students*
- 4. Interaction of members with expert Dr. Bhole**




- i. Faculty: Only permanent and full time faculty is to be considered while calculating student to teacher ratio
- ii. Mentor to mentee ratio should be calculated differently
- iii. Value added courses should differ from syllabus

5. Any other with permission of chair

- Meeting ended at 4.30 pm and Dr. R. M. Rathod, IQAC co ordinator presented vote of thanks to Dr. Bhole, Principal and IQAC members


(Dr. S. M. Rathod)
IQAC co-ordinator


(Dr. P. B. Buchade)
Principal

Coordinator
IQAC



Principal
M.E.S. Abasaheb Garware College
Pune-4.

Minutes of the IQAC Meeting

Date: 25th April 2019

1. The Principal welcomed the newly nominated IQAC Members. He made an introductory speech about the role of IQAC.
2. Coordinator of IQAC Dr. Rathod S. M. took a review of the activities held in the academic year 2018-19.
3. There was a discussion regarding the registration of alumni association of Abasaheb Garware College. It was decided to observe whether other colleges have registered their alumni associations or have registered them as part of the larger alumni association of the society which runs the college.
4. There was an issue of the necessity of Smart classrooms in the college. It was decided that Dr. Supriya Patil and Dr. Anil Khairnar will collect information in detail about parameters and expenses of Smart classroom until 15th June 2019.
5. There was a discussion about a NAAC requirement to have online feedback from students. It was decided that the feedback would be limited to P. G. students. It would be taken through Vruddhi Software. The mechanism would be made ready by Dr. Suniti Pathak. It was further decided that the mechanism will be ready before the university results are declared.
6. Running of self funded courses by various departments was discussed. Vice Principal Dr. P. D. Sonawane informed the meeting about the number of such courses. Some courses would be run in the first semester and remaining ones would be run in the second semester.
7. It was decided that the IQAC meetings will be held at the interval of two months each.


The following members were present for this meeting

Dr. P. B. Buchade - Principal, Shri Deodatta Bhishikar – Management representative, shri Suhas Gondhali- Alumni representative., Dr. Virendra Kumbhar – Industrialist, Dr. R. S. Suryawanshi, Dr. S. M. Kasabe, Dr. R. M. Pungliya, Dr. A. A. Agashe, Dr. Suniti Pathak, Dr. Supriya Patil, Dr. Nitin Ade, Dr. Anil Khairnar, Dr. Sunita Bhagwat, Dr. P. D. Sonawane, Dr. Ankur Patwardhan, Shri K. J. Sable, Dr. S. M. Rathod –IQAC Coordinator.


Dr. S. M. Rathod
IQAC- Coordinator

**Coordinator
IQAC**




Dr. P. B. Buchade
Principal

**Principal
M.E.S. Abasaheb Garware College
Pune-4.**

ACTION TAKEN REPORT

IQAC MEETING OF 25th April 2019

The action taken report of the IQAC meeting of 03/09/2018 is as under

1. Discussion regarding registration of Alumni Association of Abasaheb Garware College. As decided Alumni Association of other colleges was made and it was decided that the college is registered under the "MAA" the alumni association of the MES. However, Departmental alumni associations will be motivated to register their alumni at the Department level.
2. Information on Smart Classrooms was held and a study of the parameters and expenses was undertaken.
3. The mechanism of Online Feedback was initiated and a committee for feedback system was made with Dr. Suniti Pathak as in charge of the committee
4. No. of self funded courses were declared and information about them was displayed on the website. About 26 courses were announced.


Dr. S M Rathod
IQAC Coordinator

Coordinator
IQAC




Prof. (Dr.) P B Buchade
Principal

Principal
M.E.S. Abasaheb Garware College
Pune-4.